



## PREESALL TOWN COUNCIL

3 October 2023

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on Monday **09 October 2023** at **7.00pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

*Ellr Janet Lewin*

**Mayor**

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

## AGENDA

Prior to start of the meeting proper the three newly coopted councillors will make and sign their declarations of office of councillor,

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 11 September 2023 **(emailed)**.

4 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

5 Planning Applications

23/00927/FUL Change of use of land to mixed use for keeping of horses and residential caravan site for gypsy family with 5 caravans, including no more than 2 static caravans, together with conversion of part of stable building to ancillary dayroom (retrospective)  
Location: Blueberry Stables Lancaster Road Preesall.

23/00869/FUL Retrospective application for front/side facing dormer with clear glazing

Location: Red Roofs Rosslyn Avenue Preesall.

6 Finance

Councillors are asked to note finances for July August and September 23 **(emailed)**

7 Reports from committees and working groups.

Civic events committee met 2/10

Personnel committee met 25/9

Sand and gravel extraction application response working group. Group met 4/9,14/9 18/9

8 Budget setting for 2024/2025 Councillors are reminded that any project they wish to be included in next year's budget need to be submitted to the 'clerk' before the end of October along with a proposed costing.

9. Cenotaph grounds.

Cllr Orme asks councillors to agree in principle to a request by the Bloomers to hard landscape the two flower beds with a suitable poppy design which they will finance. In addition, he would like councillors to consider buying a poppy projection system for use during

the remembrance season.

10. Deputy Mayors regalia

Cllr Johnson asks councillors to agree to an upgrade of the deputy mayors regalia.

11 Policy/Documentation review

It is suggested that the following all be readopted without changes.

i Star award policy

ii Freedom of information policy

Councillors can find all of these on our website and are encouraged to read them and come prepared with any suggested amendments.

**THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

12 Reports from subject leads and outside body representatives

No written reports have been received.

13 Verbal reports from Wyre councillors

Wyre councillors will report any items relevant to the area.

14 Clerk's report

Councillors are asked to note the information contained in the clerk's report (**emailed**).

15 Mayor's report

An opportunity for the Mayor to report on events and activities.

16 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

17 Items for next agenda

The next full council meeting will be held on **13 November 2023** - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 2 November 2023** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.